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Cancellation/ No show policy for VIVAA

We would like to inform you of our office cancellation/ no show policy. Our goal is to provide quality individualized medical care in a timely manner. “No-shows” and late cancellations cause inconvenience to those patients who need access to medical care in a timely manner. This policy enables us to better utilize available vascular ultrasound time and physician’s schedule time for our patients in need of medical care. We understand that there are times when you must miss an appointment due to emergencies or obligations for work or family. We ask that you give us 48 hours advanced noticed if possible.

If an appointment is not cancelled at least 24 hours in advance or you “no show” (failure to be present at the time of a scheduled appointment) for your ultrasound or physician appointment in excess of two times, you will be subject to a \$50 cancellation fee; this will not be covered by your insurance company and may be required to pay prior to scheduling your next appointment.

How to cancel your appointment

To cancel appointments, please call 425-250-9999. If you do not reach the receptionist, you may leave a detailed message including the spelling of your first and last name as well as a phone number where you can be reached on our voicemail.

I _____ agree to the terms of the cancellation/policy agreement as described above. I understand that I may be subject to a \$50 charge if I’m unable to provide adequate advanced notice.

Signature: _____ Date: _____

Witness: _____ Date: _____